

National Soccer Hall of Fame Research Visit Guidelines

For those who wish to do research work at the National Soccer Hall of Fame, we are more than willing to assist you. However, due to limited resources, we can only provide you with help under the following guidelines.

I. Research Policy

- a. Library and archives are available by appointment only
 - i. Make arrangements 3 weeks in advance
 - ii. Notice of specific research interests are due 2 weeks in advance
- b. Note taking is the encouraged research method (laptops are permitted in the archives)
- c. A photocopy machine is available at \$0.25/page and by permission only
- d. Outer clothing, bags, and cameras are NOT permitted inside the archives

II. Individual Research

- a. Fee: There will be no charge unless special assistance is requested, in which case the fee is \$25.00/hour
- b. We can identify the collections and/or photograph files relevant to your research area.
- c. You will be provided with a work area and museum gloves (required when handling archival material).

III. Commercial Research

- a. Fee: \$50.00 per hour plus the cost of material
- b. Special fee-based arrangements can be made to support research including, but not limited to:
 - i. Locating specific documents or photographs
 - ii. Scanning material at high resolution for reproduction

IV. Payment Forms

- a. Cash or credit card

V. Camera Use

- a. BY PERMISSION ONLY
- b. Professional photography of memorabilia items can be arranged for a fee, which will vary depending upon the nature of the request

VI. Contact Information

Jack Huckel, Director of Museum and Archives

- a. By Email: jack@soccerhall.org (Please include "Research Request" in the subject line)
- b. By Phone: 607/432-3351 x209

The stated mission of the Hall of Fame includes "Preserving the Legacy" of the game. One of the ways we endeavor to meet that mandate is to encourage research of the history and culture of soccer in America. There are many questions regarding the history of the game that need to be examined and documented. While the American Soccer League of the 20s and 30s has been the subject of extensive research, similar leagues that existed in Chicago, St. Louis, San Francisco, and other areas across the country have not been documented to a similar extent. If you have research you wish to share or a specific area you would like to pursue, please contact Historian Colin Jose or Director of Museum and Archives, Jack Huckel for guidance.